



# PORTCULLIS NOTICES

MCI (P) 067/07/2020

10 May 2021

## SEYCHELLES FINANCIAL SERVICES AUTHORITY'S MEASURES ON COVID-19

With respect to transactions relating to the FSA's Registry Services please note that as of 12th May, 2021 the following processes will be in place for the following transactions so as to limit the need for face to face contact given the escalating COVID situation in the Seychelles:

### IBC

- Name Reservation
- Incorporation
- Stamping of Memorandum and Articles of Association
- Certificate of Incorporation
- Certificate of Good Standing
- Certificate of Official Search
- Amendments of M&A
- Dissolution

The procedures for M&A's, certificate of Incorporation, amendments and dissolution are as follow;

1. Registered agents will need to print the M&A which is to be signed by the subscriber and witness.
2. The M&A will need to be certified as a true copy by the Registered Agent.
3. Scanned copy of the certified M&A is to be sent by email to the following email address [registry@fsaseychelles.sc](mailto:registry@fsaseychelles.sc).
4. Registry staff will print the M&A, stamp it and return by email to the respective Registered Agent along with a scanned colored copy of the certificate of incorporation.

The scanned copies of Certificates of Good Standing, Certificates of Official Search, Amendments of M&A and Dissolution documentation would be provided by email until the originals are made available for collection at a later date to be notified.

Please do not hesitate to contact your Relationship Manager should you have any further queries.

Thank you.

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